

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
UNIT FOR RESEARCH & DEVELOPMENT OF INFORMATION PRODUCTS
PUNE – 411008.**

No: URDIP/

Date: 27/08/2021

Office Memorandum

Sub: Appointment of Ethics / Safety Officer – reg.

Ref:

- (1) **CSIR–URDIP OM [No. URDIP/3(72)/2013–Gen dated 01/08/2019] on Constitution of Publications and Ethics Committees (attached).**
- (2) **CSIR OM [No. 30/GB/2019–MD dated 28/02/2020] on CSIR Guidelines for Ethics in Research and in Governance (attached).**
- (3) **CSIR OM [No. 17/1/Misc./2012–IMD dated 27/07/2021] on Constitution of standing Publications, Ethics and Scientific Vigilance Committee (SEC) and Scientific Investigation Board (SIB) for CSIR–Headquarters (attached).**
- (4) **CSIR OM No. 17–01(02)/31/2019/HR–III dated 27/06/2019 (attached).**
- (5) **Approved Minutes of the Monthly VC Meeting of DG–CSIR with Directors dated 06/06/2019.**
- (6) **Approved Minutes of the Monthly VC Meeting of DG–CSIR with Directors dated 02/06/2021.**
- (7) **Approved Minutes of the Monthly VC Meeting of DG–CSIR with Directors dated 29/06/2021.**

This OM is pursuant to the above–referenced 4 prevailing extant OMs / Circulars (attached), and the Minutes of Meetings of DG–CSIR with Directors, with terms of reference drawn from the CSIR OM [No. 17/1/Misc./2012–IMD dated 27/07/2021] (attached) in respect of Constitution of Standing Publications, Ethics and Scientific Vigilance Committee (SEC) and Scientific Investigation Board (SIB) for CSIR–Headquarters.

In view of the fact that CSIR–URDIP is a Unit of CSIR–Headquarters, and is, therefore, bound by the terms of reference, premises and guidelines articulated by the above–referenced CSIR OM [No. 17/1/Misc./2012–IMD dated 27/07/2021] issued by CSIR–Headquarters, the following appointment is made with immediate effect at CSIR–URDIP Pune, in compliance with the jurisdictional provisions / requirements in the enforcement of the terms of reference, premises and guidelines articulated by the said CSIR OM.

**Dr. Shabib–Ahmed Shaikh
Senior Technical Officer (I)
CSIR–URDIP.**

– **Ethics / Safety Officer, CSIR–URDIP.**

This appointment and the appointee shall be bound and governed by the terms of reference of the CSIR OM [No. 17/1/Misc./2012-IMD dated 27/07/2021] issued by CSIR-Headquarters, and shall be in compliance with the premises, conditions and guidelines articulated by all of the OMs referenced in the foregoing sections.

This issues with approval and directions from the Head, CSIR-URDIP and shall be effective immediately.

To:

Dr. Shabib-Ahmed Shaikh, Senior Technical Officer (I), CSIR-URDIP – for information and assumption of role / responsibilities with immediate effect –

With a request to familiarize himself with the terms of reference, premises, conditions and guidelines articulated by all of the OMs referenced in the foregoing sections

CC:

- (1) Shri. R. P. Singh, Head-IMD, CSIR-Headquarters – for kind information.
- (2) All regular / permanent staff of CSIR-URDIP – for information.
- (3) Head-PME, CSIR-URDIP – for information.
- (4) AO, CSIR-URDIP – for information.
- (5) FAO, CSIR-URDIP– for information.
- (6) S.O.(S&P), CSIR-URDIP – for information.
- (7) Secretariat of the Head CSIR-URDIP– for information.
- (8) Alok Khode / IT Team, CSIR-URDIP – for information and display on the CSIR-URDIP website / intranet.